

# Attendance Sheet

	Name	U3A memb. no./u3a	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
	<b>Amount collected this session</b>													
	<b>Less rent*</b>													
	<b>Less refreshments and other expenses*</b>													
	<b>session net</b>													
	<b>Plus Bal b fwd from last session</b>													
	<b>Balance to carry f'wd to next session</b>													
*Details of expenditure will be required if the group holds more than £100 at anytime during the year														